

**ECONOMIC DEVELOPMENT COMMITTEE REGULAR MEETING**  
**Town Hall – Meeting Room A**  
**December 13, 2017 - 4:00PM**

The Essex Economic Development Commission was held on Wednesday, December 13, 2017 at 4:00pm. In attendance were Chair Janet Peckinpaugh, David Winstead, Betsy D'Amico, Brian Weinstein. Also in attendance were George Sexton, Planning, and Kelley Frazier, Secretary to the Commission. Absent: David Sousa, Ed Cook and Russ Smith, Zoning

**CALL TO ORDER**

The meeting was called to order by Chair Peckinpaugh at 4:05pm.

**APPROVAL OF MINUTES**

Upon a motion made by David Winstead and seconded by George Sexton the Economic Development Commission unanimously **VOTED** to approve the November 8, 2017 minutes as written.

**INTRODUCTION**

**Visitors:**

Ms. Peckinpaugh introduced Mr. Peter Decker who will be joining the EDC very soon.

**Commissioners:**

No additional comment.

**REPORT FROM EDC CONSULTANT/SUSAN MALAN/JOE BUDROW'S REPORT**

Ms. Malan discussed her report. Scotch Plain Tavern opened yesterday. Cumberland Farms is under construction. Boat Works has received approval and work has begun. 12 Main Street has submitted an application for a paint and sip business. Middlesex Hospital is doing work on their site which will be used for occupational therapy. 10 Westbrook Road has put in an application for expansion. The Griswold Inn is requesting a zone move for a line change in the area where the Christmas Barn was located. This will be retail on the first floor and rooms on the second floor. Heritage Cove sent a letter asking for a pedestrian walkway into Essex. An application for a grant may be considered for this. Grant applications for a COG grant is being done for a sidewalk down Route 153. An estimate is also being done for a sidewalk on the north bound side of Westbrook Road.

**COMMUNICATIONS/PUBLIC COMMENT**

No Additional Comments.

**ACTION ITEMS**

**Ordinance on Trucks and Liveries Parking for a Long Period of Time on Streets – N. Needleman getting Copy.**

The police reviewed the ordinance and it is very broad.

**DISCUSSION ITEMS**

**Update on Text Amendments Sent to Zoning concerning Parking in All 3 Villages**

The amendment has been reviewed and updated to include Ivoryton but Centerbrook does not need to be included. Ms. Peckinpaugh suggested visiting some towns similar to our own to find out what their EDC is doing to attract new business. Mr. Winstead suggested looking into a national organization for

Economic Development Committees. Ms. Peckinpaugh invited Doug Domenie to attend an EDC meeting to discuss what is happening with his marina. It was suggested having a marina discussion and to include the marina managers and harbor management to see how we can help them.

Middlesex County Chamber of Commerce notified Essex that they are being named by Expedia as one of the winter wonderlands to visit.

Upon a motion made by George Sexton and seconded by David Winstead the Economic Development Commission unanimously **VOTED** to add an item to the agenda to nominate and elect a slate of officers for 2018.

Ms. Peckinpaugh opened the floor for nominations for Chairman of the EDC. David Winstead made a motion which was seconded by Brian Weinstein to nominate Janet Peckinpaugh as the Chairman of the Essex Economic Development Commission for 2018. This motion passed unanimously.

Ms. Peckinpaugh opened the floor for nominations for Vice Chairman of the EDC. David Winstead made a motion which was seconded by Brian Weinstein to nominate Ed Cook as the Vice Chairman of the Essex Economic Development Commission. This motion passed unanimously.

Upon a motion duly made and seconded, the Essex Economic Development Commission **VOTED** to add an agenda item to discuss the 2018 EDC calendar.

The following dates are the suggested 2018 EDC regular meeting dates:

January 10, 2018  
February 14, 2018  
March 14, 2018  
April 11, 2018  
May 9, 2018  
June 13, 2018  
July 11, 2018  
August 8, 2018  
September 12, 2018  
October 10, 2018  
November 14, 2018  
December 12, 2018  
January 9, 2019

Upon a motion made by George Sexton and seconded by David Winstead the Economic Development Committee unanimously **VOTED** to approve the above listed dates for the 2018 Essex Economic Development Committee regular meetings which will be held on the second Wednesday of each month beginning at 4:00pm in the Essex Town Hall in Meeting Room A unless otherwise noted.

The next meeting will be held on January 10, 2018 at The Essex at 4:00pm.

## **ADJOURNMENT**

On a motion duly made and seconded the Economic Development Commission unanimously **VOTED** to adjourn at 4:52p.m.

Respectfully Submitted,  
Kelley Frazier, Commission Clerk